

Neighborhood Charter School: Harlem
Minutes of the Meeting of the Board Trustees
September 27, 2017

A regularly scheduled meeting of the Board of Trustees (the “Board”) of Neighborhood Charter School: Harlem (the “School”) was held on Wednesday, September 27, 2017 at 132 West 124th Street, New York, NY. The meeting was called to order at 6:04 PM.

Trustees Present in Person:

Gail Brousal
Derek Fleming
Brian Hamilton
Jefferson Hughes
Everardo Jefferson
Justena Kavanagh
Allison Mayne Peters
Ruth Meyler
Andrew Popper
Cliff Schneider
Patricia Soussloff

Trustees Absent (with prior notice):

Adam Rashid
Arthur Sadoff

Others in Attendance:

Amanda Bowman
Brett Gallini
Naureen Kheraj
Starr Peoples
Deyvis Salazar
Sherita Smith
Cory Stort

Eleven (11) of the thirteen (13) trustees were in attendance in person and present throughout the meeting, which constituted a quorum for the transaction of business at the meeting.

1. Welcome and Public Comment

Ms. Soussloff began the meeting and invited public comment. No comments were received.

2. Minutes

A motion was made and seconded to approve the minutes from the August 30, 2017 board meeting and was unanimously approved.

3. Nominating and Governance Update

Ms. Meyler solicited feedback on the recent Board of Trustees' annual self-evaluation survey. Various comments were expressed.

4. Application for NCS Bronx Board Capacity Interview with SED

Ms. Soussloff led a discussion on the upcoming Board capacity interview for Neighborhood Charter School: Bronx. Discussion ensued.

5. Network Update

Mr. Gallini provided updates for the Board on the work of the Network, including his search for banks offering better service and interest rates from the one we currently use. Mr. Gallini presented proposals from three banks. It was agreed that Mr. Gallini would follow up with the Finance Committee on how to move forward.

6. Principal Update

Mr. Salazar provided updates for the Board on school enrollment, assessment of scholar reading levels, intervention plans, and general academic concerns. Mr. Salazar explained plans to enhance English Language Arts assessments for middle schoolers.

7. Facilities Update

Ms. Smith provided the Board with updates on facilities issues at the Northwest campus, progress on the 691 St. Nicholas site, and the search for real estate in the Bronx. Ms. Smith informed the Board that the School has hired a project manager to oversee construction progress at 691 St. Nicholas and to manage real estate needs for NCS: Bronx. Discussion ensued. Ms. Smith will reach out to the Real Estate Task Force to meet in October with the School's realtors and the project manager.

8. Development Task Force

Ms. Kavanagh updated the board on guest attendance and fundraising for the October 19 Gala. Discussion ensued.

9. Executive Session

At 7:25 PM a motion was made by Mr. Schneider, and seconded by Ms. Brousal, to enter into executive session to discuss a personnel matter. The motion was unanimously approved. All staff and visitors present left the room. At the end of the executive session a motion was made, seconded and unanimously approved to return to the plenary meeting.

10. Adjournment

There being no further business, the Board meeting was adjourned at 7:40 PM.