

Neighborhood Charter School: Harlem
Minutes of the Meeting of the Board Trustees
February 28, 2018

A regularly scheduled meeting of the Board of Trustees (the “Board”) of Neighborhood Charter School: Harlem (the “School”) was held on Wednesday, February 28, 2018 at 132 West 124th Street, New York, NY. The meeting was called to order at 6:01 PM.

Trustees Present in Person:

Gail Brousal
Everardo Jefferson
Jefferson Hughes
Justena Kavanagh
Ruth Meyler
Starr Peoples
Andrew Popper
Adam Rashid
Arthur Sadoff
Cliff Schneider
Patricia Soussloff

Trustees Absent (with prior notice):

Derek Fleming
Brian Hamilton

Others in Attendance:

Brett Gallini
Sherita Smith
Walter Rendon

Eleven (11) of the thirteen (13) trustees were in attendance in person and present throughout the meeting, which constituted a quorum for the transaction of business at the meeting.

1. Welcome and Public Comment

Ms. Soussloff began the meeting and invited public comment. No comments were received.

2. Approval of Minutes

A motion was made by JH and seconded by AS to approve the minutes from the January 24, 2018 Board meeting and was unanimously approved.

3. Nomination and Corporate Governance Committee

Ms. Meyler presented Walter Rendon as a candidate for election to serve as a Trustee. Mr. Rendon's education experience, work in the South Bronx and experience with educational policy was presented. The Committee recommended Mr. Rendon for nomination as a Trustee. A discussion ensued. A motion was made by JH and seconded by AS to approve the following resolution to nominate Mr. Rendon as a Trustee:

The Neighborhood Charter Schools' Board of Trustees, having conducted a thorough background check via a fingerprint scan as required and having discovered no State or federal criminal history, or having provided such history to SED if found, has voted to select Walter Rendon as a final candidate to its Board of Trustees, with a term expiring at the annual meeting in June 2021, pending approval by SED. The resolution approving Walter Rendon is formally adopted upon SED's approval.

The motion was unanimously approved.

4. Accountability Committee

Ms. Brewer presented a report from the Accountability committee. The Dashboard was viewed and a discussion amongst Trustees and School leadership ensued regarding student progress and engagement. Ms. Brewer also noted that she and Ms. Kavanagh visited the 691 St. Nicholas construction site and observed construction in progress.

5. Real Estate Updates

Mr. Gallini and Ms. Smith presented on real estate matters. At 691 St. Nicholas, the developer shared that the property should be ready for occupancy by November/December 2018, but that NCS-H will not occupy until July 1, 2019. While 691 St. Nicholas is being completed, in addition to the NW Campus and Central Campus buildings, space in 500 W. 138th Street (a NYCDOE building; to be referred to as the "Northwest Annex") has been secured to house the 3rd grade for the 2018-19 school year, as well as provide office space for the Network staff, with the plan to move the entire School + Pre-K (and Network staff) into the 691 St. Nicholas location as of July 1, 2019. It was noted that lease extensions for the Central and NW campuses have been exercised. A timeline and status update was also provided for the to-be-constructed NCS-B campus at 411 Wales. A discussion ensued.

6. Celebration of Ruth Meyler

A video and comments were presented to recognize Ms. Meyler as a founder of the School and for her dedication and service since prior to the School's inception.

7. Adjournment

There being no further business, CS moved to adjourn and AR seconded a motion to adjourn the meeting which was unanimously approved. The meeting was adjourned at 6:55 pm.

Respectfully submitted,

Cliff Schneider, Secretary

I, Cliff Schneider, the duly qualified Secretary of Neighborhood Charter Schools, a New York education corporation, do hereby certify that I prepared these Minutes, and that the above is a true and complete copy of the Minutes of the meeting of the Board of Trustees of the said corporation held on February 28, 2018.

Dated: March 28, 2018