

MINUTES OF THE ANNUAL MEETING OF
THE BOARD OF TRUSTEES OF
THE NEIGHBORHOOD CHARTER SCHOOL OF HARLEM

August 31, 2016

A regularly scheduled meeting of the Board of Trustees (the “Board”) of The Neighborhood Charter School of Harlem (the “School”), was held at 132 West 124th Street, New York, New York on August 31, 2016 beginning at 6:00 p.m. local time pursuant to notice duly given.

The following Trustees were present: Derek Fleming, Justena Kavanagh, Ruth Meyler, Allison Mayne Peters, Arthur Sadoff, Nicole Scanlin and Patricia Soussloff.

Head of School Brett Gallini and Assistant Principals Deyvis Salazar and Michael Renda were also present.

Gail Brousal, Brian Hamilton, Jefferson Hughes, Andrew Popper, Adam Rashid and Cliff Schneider were absent with prior notice.

Ruth Meyler presided as Chair of the meeting and Patricia Soussloff recorded the minutes as Secretary. Ms. Meyler called the meeting to order at 6:05 p.m.

Welcome. Ms. Meyler welcomed the Board and staff.

Public Comment. No requests for public comment were received.

President’s Report. Ms. Meyler called attention to the proposed list of topics for presentations by the Head of School at board meetings for the coming year and asked for feedback. She also referenced changes to the dashboard presentation. She then updated the Board on conversations regarding a proposed high school and recommended a Strategic Planning Task Force be appointed to research the feasibility of the proposal and alternatives and to make a recommendation to the Board. The Board agreed. Lastly, Ms. Meyler informed the Board that she received a complaint from a parent and that she has appointed Ms. Soussloff and Ms. Brousal to investigate the complaint and submit a report of their findings.

Approval of Minutes. Ms. Soussloff asked for a motion to approve the minutes of the June 22, 2016 meeting, circulated in advance of the meeting. The motion was made, seconded and unanimously approved.

Facilities Update. Ms. Soussloff updated the Board on progress on the site at 691 St. Nicholas Ave.

Revisions to Bylaws and Board Policies. Ms. Meyler referred to the revised Bylaws, Code of Ethics, Conflict of Interest Policy and Whistleblower Policy, copies of which were circulated in advance of the meeting. Drafts of these were approved at the last meeting subject to changes approved by counsel.

Committees. Ms. Meyler referenced a list of committees and current committee members circulated in advance of the meeting. The Board discussed the committee structure of the board.

Head of School Report. Mr. Gallini presented the School's results on the NY State tests. He also described the early days of school year and presented his proposed presentations to the Board for the year.

Adjournment. There being no further business to come before the Board the meeting was adjourned at 7:30 pm.

Respectfully submitted,

Patricia Soussloff, Secretary

I, Patricia Soussloff, the duly qualified Secretary of The Neighborhood Charter School of Harlem, a New York education corporation, do hereby certify that I prepared these Minutes, and that the above is a true and complete copy of the Minutes of the meeting of the Board of Trustees of the said corporation held on August 31, 2016.

Dated: 2016