

MINUTES OF THE ANNUAL MEETING OF  
THE BOARD OF TRUSTEES OF  
THE NEIGHBORHOOD CHARTER SCHOOL OF HARLEM

December 7, 2016

A regularly scheduled meeting of the Board of Trustees (the “Board”) of The Neighborhood Charter School of Harlem (the “School”), was held at 132 West 124th Street, New York, New York on December 7, 2016 beginning at 6:00 p.m. local time pursuant to notice duly given.

The following Trustees were present: Gail Brousal, Derek Fleming, Justena Kavanagh, Ruth Meyler, Andrew Popper, Adam Rashid, Arthur Sadoff, Cliff Schneider and Patricia Soussloff.

Head of School Brett Gallini and Assistant Principal Michael Renda were also present.

Brian Hamilton, Jefferson Hughes and Allison Mayne Peters were absent with prior notice.

Ruth Meyler presided as Chair of the meeting and Patricia Soussloff recorded the minutes as Secretary. Ms. Meyler called the meeting to order at 6:05 p.m.

Welcome and President’s Report. Ms. Meyler welcomed the Board and staff. Ms. Meyler reported on the work and recommendations of the Strategic Planning Committee.

Public Comment. No requests for public comment were received.

Approval of Minutes. Ms. Soussloff asked for a motion to approve the minutes of the October 26, 2016 meeting, circulated in advance of the meeting. The motion was made, seconded and unanimously approved.

Update on St. Nicholas Avenue Building. Ms. Soussloff updated the Board on the progress of the St. Nicholas project.

Additional Space. Following up on Ms. Meyler’s presentation of the recommendations of the strategic planning committee, Mr. Gallini presented a proposal to expand the school, including financial analysis. Following discussion, three successive motions were made, seconded and unanimously approved in the form of Exhibit A.

Head of School Report. Mr. Gallini presented the November dashboard and explained the revised dashboard format.

Presentation on Fostering Joy. Mr. Renda presented the ways in which the School fosters joy through the curriculum, community circle time, the arts, awards, field trips and other activities.

Adjournment. There being no further business to come before the Board the meeting was adjourned at 7:30 pm.

Respectfully submitted,

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Patricia Soussloff, Secretary

I, Patricia Soussloff, the duly qualified Secretary of The Neighborhood Charter School of Harlem, a New York education corporation, do hereby certify that I prepared these Minutes, and that the above is a true and complete copy of the Minutes of the meeting of the Board of Trustees of the said corporation held on December 7, 2016.

Dated: 2016

#### EXHIBIT A

#### STRATEGIC PLANNING RESOLUTIONS

WHEREAS the senior leadership and Board of Trustees of the School desire to serve more students in New York City by expanding our existing School, opening a second school and adding a small pre-school,

IT IS HEREBY RESOLVED, subject to further investigation by the Strategic Planning Committee, (1) that the School apply for a charter to open a second K-8 school in the Bronx based on the model of the existing school, (2) that the School explore entering a long-term lease of the Mt. Zion property to house the lower grades beginning on possession of the 691 St. Nicholas property in FY 2019 and simultaneously increase the number of students in grades K-4 to grow to 757 students in FY 2024, and (3) that the School explore opening a pre-school program.